## **TOOLBOX TALKS**

## **Golden Rules to Road Safety**

Buckle your seatbelt	
Be Seen	
Pre-trip Vehicle Inspection	
Do Not use your Cell phone	
Avoid Reversing	
Do Not Drink and Drive	
Follow Traffic Laws	
Get enough Rest	

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Comments by staff			
Suggestions from staff			

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## **TOOLBOX TALK ATTENDANCE REGISTER**

Date	Facilitator Name:	
Site/Department:	Facilitator Signature:	
Topic:		

## The information in this document had been explained to me and I understand the content

Emp Name	Emp No	Signature	Emp Name	Emp No	Signature

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