

TOOLBOX TALKS

Golden Rules to Road Safety

Buckle your seatbelt	
Be Seen	
Pre-trip Vehicle Inspection	
Do Not use your Cell phone	
Avoid Reversing	
Do Not Drink and Drive	
Follow Traffic Laws	
Get enough Rest	

DISCUSSION

Questions from staff

Comments by staff

Suggestions from staff

TOOLBOX TALK ATTENDANCE REGISTER

Date		Facilitator Name:	
Site/Department:		Facilitator Signature:	
Topic:			

The information in this document had been explained to me and I understand the content

Emp Name	Emp No	Signature	Emp Name	Emp No	Signature